



## Digital Tenders - Online Tender Management System



Digital Tenders is an intuitive, web-based application that provides the essential functionality that organisations need to manage tendering, procurement and contracting effectively to reduce cost, increase efficiency, improve transparency and reduce risk.

Right out of the box, Digital Tenders provides an easy to use, yet sophisticated tender management toolset that enables organisations to publish tender notices and bid documents; list tenders as public or private; manage vendors; accept bids securely online; access complete audit logs; and fast track productivity easily from any web browser.

Digital Tenders is the first and only online tender management system in the Caribbean and is positioned to transform the procurement and contracting process from the traditional paper based environment to an electronic one.

This solution is fully customizable and is specifically targeted at medium and large organisations who wish to have their own branded online tendering system and want the option to accept secure and encrypted electronic bids online.

### World Class Solutions for Enterprise Tender Management

#### The Challenge of the Traditional Tender System

- Management of tender notices and bid packages and the administrative overhead and printing cost involved.
- Perceived poor transparency in the tendering process.
- Restriction to the traditional local pool of bidders with limited access to an expanded CSME regional market and global bidders.
- Limitations of the traditional wooden tender box.
- Lack of a secure audit trail for the entire tendering process.

The screenshot shows the Digital Tenders website interface. At the top, there is a navigation bar with tabs for Home, All Tenders, Search, E-Mail Alerts, Subscription, How It Works, and My Account. Below the navigation bar, there is a search bar with the text "Search All Words" and a "SEARCH" button. To the right of the search bar, there is a "Login Here" link. Below the search bar, there is a "Tender Categories" section with a list of categories and their counts: Agriculture & Food (8), Construction & Engineering (28), Education (3), Energy Related (2), Environment (0), Finance (1), Furniture and Fittings (2), Health (11), Info & Communications (14), Marketing & Media (0), Printing and Packaging (2), Security (4), Services (5), Social Sector (1), Tourism (0), and Transport (5). There are also links for "Register alerts" and "Membership".

Call (868) 645-0101 for a **FREE** No Obligations Demo.

## Why Digital Tenders?

### It's Convenient:

Manage the entire tendering process electronically with the option to accept bid documents securely online via your very own secure and encrypted Digital Tenders e-Box.

### It's Cost Effective:

All your electronic bid documents can be placed online making it easier for bidders to obtain tender documents, drastically reducing overhead costs of printing and advertising.

### It's Flexible:

It is web-based and offers cross-platform, cross-browser support. It is designed to be fully customizable to the needs of your organisation.

### It's Efficient:

Bidders can be automatically notified of tenders via e-mail thus reducing the tendering application time.

### It's Secure:

Features include multiple levels of security and permission controls, support for Secure Socket Layer (SSL) and document encryption.

For information on how Digital Tenders can help you manage your tendering process more efficiently, please call:

Tel: (868) 645-0101

or visit our website:  
<http://digitalbusiness.com>

## Digital Tenders Product Features

Features	Available
<b>Enterprise Tender Management Features: Publish</b>	
Publish requests for expression of intent, general procurement notices, invitations to bid, invitations for pre-qualification and requests for quotations.	●
Upload all tender notices, bid documents and appendices.	●
Publish both public and selective tenders.	●
Accept bids via traditional "Tenders Box" or through a "Tender e-Box".	●
Manage proposed, current, closed and awarded tenders.	●
Online registration/evaluation process to manage pre-qualified vendors.	●
<b>Enterprise Tender Management Features: View</b>	
Vendors can access tenders online via a standard web browser.	●
All users are assigned a secure username and password.	●
Vendors can access and download tender documents 24/7.	●
Automatic notifications sent via e-mail once bid documents are posted.	●
Advanced search of tender notices based on predefined metadata.	●
Vendors can be restricted to tender notices based on permissions.	●
Memorized tenders feature allows vendors to view details at a later date.	●
System can be restricted to pre-qualified vendors or open to the public.	●
An optional membership fee can be charged to access tender documents.	●
<b>Enterprise Tender Management Features: e-Box</b>	
Accept bids electronically through our Digital Tenders e-Box.	●
All vendor bids are encrypted and time-stamped and a receipt generated.	●
Once a Tender is posted, two unique digitally encrypted keys are generated. These keys are e-mailed to the relevant authorised parties responsible for opening the tender e-Box and documents.	●
Tenders e-Box cannot be opened before a specified date and time.	●
Once the tender deadline has passed, vendors cannot submit to e-Box.	●
Flexibility to accept proposals online as either Technical, Financial, Both Technical and Financial or Amendments.	●
e-Dialogue: Receive questions and post answers on tender notices. All vendors are automatically updated via e-mail once an answer is posted.	●
<b>Enterprise Tender Management Features: Security</b>	
All transactions conducted via SSL certificate.	●
All documents are stored external to the web application and encrypted.	●
<b>Enterprise Tender Management Features: Auditing</b>	
Complete audit trail and activity log, detailing access, time, activity etc.	●